

University Budget Committee Meeting April 20, 2007

In attendance: Carol Terry, also proxy for Robin Bailie, Carl Coffey, Mark Larson, Wayne Perryman, Glenn Sonntag, Lumei Hui, Colleen Mullery, Saeed Mortazavi, also proxy for Judith Little, Lou Ann Wieand, Michael Thomas

- The minutes from the previous meeting were approved.
- Saeed asked the committee for their reactions to the President's recommendation:
 - ✓ Carl felt that the president's decision was similar to the UBC's recommendations.
 - ✓ Lumei requested the Budget Office provide a single page summary spreadsheet for the next meeting that shows, based on the President's recommendations, the budget, minus reductions, for Fiscal Year 07/08 through 09/10.
 - ✓ All were in agreement that feedback would have been appreciated *before* his recommendations were made public.
- Colleen passed around a hand-out which showed a breakdown of Academic Affairs Budget Reduction over the next three years.
- President Richmond, working with the Academic Senate, has appointed an independent committee that will review the budget process, UBC membership, and the policy that formed the UBC. This independent committee role is not to replace the UBC but rather to prepare recommendations on how to make the budget review process better.
- It was recommended that the UBC provide information to this independent committee which lists and evaluates the processes the UBC went through, showing what worked and what didn't. This information would be useful for future UBC members as well.
- Carol requested input as to what processes should change for next year's UBC. The following suggestions were made:
 - ✓ Analyze different data, with a focus on HSU departments and auxiliary budgets
 - ✓ Focus on the larger picture, including long-term structural deficit problems
 - ✓ Make multi-year recommendations
 - ✓ Early each Fall, have one division per week present divisional goals and functions
 - ✓ Request more communication and feedback on UBC recommendations from President Richmond
 - ✓ Establish a month by month plan
- Addressing Judith Little's email, the UBC agreed that the first point, recommending a student vote on the change in IRA fee, was not under their purview. The second point, that HSU needs to build a budget reserve, was agreed upon.
- HSU's revenue projection was based on a conservative 7,096 FTE student enrollment. If additional revenue is realized, it was suggested that the UBC have a role in recommending how any extra income is spent.
- The UBC was not satisfied with explanations in the President's general budget letter to the campus community. Glenn made a motion to write a letter to President Richmond, which Saeed will draft and share at the next meeting for approval. It will request the following:
 - ✓ Reasons for deviations from UBC recommendations
 - ✓ A summary spreadsheet (to be provided by Carol)
 - ✓ Communication and feedback to the UBC showing how FY 0708 will balance
- At the next meeting, the UBC will review the letter to President as well as discuss plans for next year.