

## University Budget Committee Meeting

### Notes

April 9, 2010

In attendance: Mary Kay, Carol Terry, Lee Lindsey, Gina Pierce, Colleen Mullery, Heidi Chien, Dave Nakamura, Randi Darnall Burke.

Agenda: Auxiliary presentations and review annual budget process and make any recommendations for next year's UBC

A revised 2009-10 Auxiliaries report was handed out. The only change was to add a notation of the fund equity for each auxiliary. A reasonable level of fund equity is important for many reasons, in particular because it provides a reserve or cushion to cover unexpected events.

Each auxiliary was allotted 15 minutes total for presentation and questions and answers. Four auxiliaries presented today, and the other three presented at the last meeting.

Randi Darnall Burke presented the Housing report. Housing provides on-campus residence halls for students and many support services. The College Creek complex is currently under construction. Once that facility opens, upper class students will have additional options. With a wait list for on-campus housing, the residence halls are expected to remain full.

The University Center presentation was lead by Dave Nakamura. University Center runs the Bookstore, Center Activities, Center Arts, Dining Services, the Ticket Office and manages the Aquatic Center. It is the largest employer of students at HSU with about 300 to 400 students employed each month and about 700 to 800 student employees over the entire year. The University Center provides support for the Clubs Coordinator.

The Extended Education discussion was lead by Carol Terry. Extended Education provides non-credit courses and offers certain for-credit courses through concurrent enrollments and by operating HSU's Summer Session program. It also handles international programs, such as Study Abroad. Other campuses also operate online programs through distance education which are growing in size. HSU offers some individual courses through an online or hybrid program, but doesn't yet offer complete programs through online courses. This may be an area of opportunity for Extended Education.

The Sponsored Programs Foundation handles HSU federal and other grants and contracts. The Foundation also handles certain fund raising activities that will eventually be transitioned to the Advancement Foundation. HSU handles the accounting and grant processing for the Foundation. The Sponsored Programs Foundation focus is moving more to helping faculty to obtain grants.

There was a brief discussion of the review of the annual budget process. The consensus was to keep the current process. Changes were made that became effective during this UBC cycle, and the process has run relatively smoothly this year.

The UBC meeting scheduled for April 30 has been cancelled, since the agenda items were moved to this meeting. As a result, there are no more scheduled meetings for this fiscal year.

Respectfully submitted,

Lee Lindsey