

UNIVERSITY RESOURCES & PLANNING COMMITTEE
January 29, 2016
1:00 PM – 2:30 PM
Siemens Hall 222

<input checked="" type="checkbox"/>	Alex Enyedi	<input type="checkbox"/>	Juan Cervantes
<input checked="" type="checkbox"/>	Erick Eschker	<input checked="" type="checkbox"/>	Rebecca Ingerson
<input checked="" type="checkbox"/>	Katia Karadjova	<input checked="" type="checkbox"/>	Amber Blakeslee
<input checked="" type="checkbox"/>	Hari Singh	<input checked="" type="checkbox"/>	Kate Stroup
<input checked="" type="checkbox"/>	Mark Rizzardi	<input checked="" type="checkbox"/>	Volga Koval
<input checked="" type="checkbox"/>	John Lee	<input type="checkbox"/>	Frank Whitlatch
<input type="checkbox"/>	Peg Blake	<input checked="" type="checkbox"/>	Holly Martel
<input checked="" type="checkbox"/>	Joyce Lopes	<input type="checkbox"/>	Jena Burges
<input checked="" type="checkbox"/>	Craig Wruck	<input checked="" type="checkbox"/>	Lisa Castellino
<input checked="" type="checkbox"/>	Jennifer Corgiat	<input checked="" type="checkbox"/>	Theodora Kalikow
<input checked="" type="checkbox"/>	Gay Hylton	<input type="checkbox"/>	

Agenda:

- Information: Review Strategic Plan Goal 4/Outcome 4.1 - Lisa C. and Amber (10 minutes)
- Action: Finalize Strategic Budgeting document (10 minutes)
- Information: Review Governor's Budget and preliminary 2016-17 budget planning information - Amber (30 minutes)
- Discussion: Discuss budget planning priorities and direction - VPs (10 minutes)

Notes:

1. Provost Opening Remarks
 - URPC is pivotal in guiding the university to implement the strategic plan by establishing the guiding principles to drive strategic budgeting.
 - URPC is an important part of shared governance, and works to shape the long-term vision of what HSU will look like in the future.
 - The Cabinet will use the URPC principles to devise a budget, which will be passed to URPC to review and give feedback. Group discussed how this is a change from past practices and agreed that communicating this change to the campus community is important.
2. Information: Review Strategic Plan Goal 4/Outcome 4.1 - Lisa C.
 - Section 4.1 of the strategic plan relates directly to the role and charge of the URPC, but is a complex, multifaceted statement that needs to be broken down into outcomes, objectives, and tasks.
 - Working with Vice Presidents to develop an actionable blue print from the strategic plan by February 1.

- Discussion regarding the importance of the campus developing the Academic Master Plan, as it impacts the enrollment and budget planning.
 - Focus of workgroup is to develop a specific plan of where the campus needs to focus efforts next.
3. Action: Finalize Strategic Budgeting document
- An introduction intended to set the context for the document was added based on feedback from a reader unfamiliar with strategic budgeting. A sentence will be added to the introduction clarifying this is a work in progress and discussions are continuing about processes and roles.
 - The abbreviated version is approved, with minor updates, and will be shared with the Senate and the campus to introduce the overarching view of strategic budgeting, priorities, and categories.
 - The remaining two sections of the larger document will be further reviewed and discussed at URPC level.
 - A request was made for detail regarding the multiple funding sources mentioned on page 4 under "Facilities." VP Lopes will speak with Facilities to get specific sources and correct terminology.
 - Members sought clarification regarding what the President has specifically charged the URPC to accomplish, as the letter to the URPC in the spring is broader than the letter sent in the fall. VP Lopes clarified the fall letter is the charge for this academic year, with the letter from spring being more comprehensive and long range in focus.
 - Group agreed it is well within the purview of the URPC to ask for status updates on critical tasks such as the Academic Master Plan and the Enrollment Management Plan.
 - Comments were made regarding the value of the URPC receiving budget information at a division level.
 - A request was made for an outline of the multiple strategic planning committees and their roles, to better understand the interconnected decisions being made. IRP Director Castellino shared her power point presentation given to WASC, which included an architecture analogy of the roles of each of the areas. In this scenario, the URPC is the bank.
4. Information: Budget planning priorities and direction
- As Cabinet develops the budget for 2016-17, they are focused on balancing the budget, advancing the strategic plan, investing in institutional assets, and sustaining the future (contingency and reserves).
5. Information: Review Governor's Budget and preliminary 2016-17 budget planning information - Amber
- Due to limited time available, printed copies of the presentation were handed out.
 - The Cabinet will report back to the URPC on a budget timeline.
 - Next step for the URPC is to continue to build out the strategic budgeting framework.
 - The budget planning calendar will be recalibrated, as some tasks have been delayed.