

University Budget Committee Meeting December 1, 2006

In attendance: Carol Terry, Laura Weare, Wayne Perryman, Saeed Mortazavi, Mark Larson, Judith Little, Mike Thomas, Randi Darnall Burke, Lou Ann Wieland, Glenn Sonntag, Karen Earls, Colleen Mullery, Lumei Hui, Robin Bailie.

- Principles for reduction were discussed. President Richmond recently announced that he would provide these for the UBC based on the recommendations of Emanuel Estaban. These guidelines are as follows:
 - ✓ Ensure timely graduation—do not cut required courses
 - ✓ Identify core vs. peripheral courses
 - ✓ Be transparent in decision-making, not confidential
 - ✓ Support recruitment and enrollment growth
 - ✓ Be opposed to pro-rata cuts
 - ✓ Be strategic not opportunistic
 - ✓ Use data to make decisions, not speculation—culture of evidence
 - ✓ Look at the worst possible scenario so this won't have to be done again next year

- These guidelines are to be used to determine where HSU wants to be in 5 years. Using these guidelines, the committee needs to reduce the budget and determine money reallocation within divisions.
- A 5% budget cut really is not enough—8% is more realistic.
- The UBC needs to make it clear to the VPs that information needs to be good enough or it will be returned.
- Karen Earls reviewed the data she provided from the database at the Chancellor's office. The CSU's have been mandated to report monetary information according to the same codes/information across the board.
- A Full Time Equivalent Employee (FTE) = about 2,080 hours worked per year. 2 people might make up 1 FTE.
- If a column shows no dollar amount, the money might be under a different program code. Also, this data shows state/general funds, so money could have been obtained from a different source.
- This data is to be used as a starting place to begin asking questions. Don't focus on the specific numbers themselves. This data will allow UBC to know if department presentations are accurate and useful.
- IPEDS handout shows HSU compared to 31 comparable organizations across the country based on size and institute type.
- UBC needs to recommend monetary cuts; each department will then decide how to implement the new reduced budget. Carol will present more information on the operating budget next meeting.
- HSU has been receiving \$15 million more than comparable institutions, and those universities are pressuring the Chancellor for a share of that extra money. We need to show the Chancellor that we have a plan to increase enrollment.
- At the next meeting, data will be shared on core vs. peripheral courses.
- Also, the meeting on the 15th has been cancelled.