

# University Budget Committee (UBC)

Meeting Notes  
November 21, 2008

Meeting called to order by Carol Terry at 2:06 p.m.

Chair: Carol Terry

Members in attendance: Mary Kay, John Powell, Colleen Mullery, Martin Flashman, Lynne Sandstrom, Robin Bailie, Randi Darnall-Burke

Staff to UBC: Lee Lindsey

Topics of discussion: Finalize response to budget reduction proposal and HSU budget book

Carol Terry greeted committee members and led the discussion to finalize the UBC's response to President Richmond's proposal on how to handle the current mid-year budget reductions. Committee members recommended changes to the response and discussed what reserve percentage represented a realistic contingency goal and the proposal was updated to reflect the agreed upon 4% to 7% reserve level.

Following up on the prior meeting's discussion, committee members reflected on the fact that basic funding to HSU still reflects the "orange book" model, which funded programs on a differential cost model, while new enrollment funding is based on the current funding model.

Committee members discussed how the CSU cap on enrollments will affect HSU. Since HSU has not yet met its enrollment target, HSU will continue to enroll students until the target enrollment level is reached.

Lee Lindsey handed out a draft of a portion of the HSU budget book and led the committee discussion. Included in the budget book are HSU's auxiliary organizations: Humboldt State University Center, Associated Students of HSU, HSU Sponsored Programs Foundation and HSU Advancement Foundation. It is important to understand how the auxiliary organizations relate to the University and a few key points made regarding the auxiliary organizations included:

- Auxiliary organizations are separate not-for-profit corporations and each organization has a separate governing board
- The President is ultimately responsible for the auxiliary organizations and the respective VPs oversee the operations of the foundations
- The auxiliary organizations are here to support the primary mission of the University, but funds raised within each organization generally must stay within the organization and are not available for use by the University
- However, if one of the organizations were in financial trouble, HSU would be held responsible, so HSU has a definite interest in tracking the funds within each organization

Discussion on the HSU budget book was not finished and will be continued at the next meeting on Friday, December 5.

The meeting was adjourned at 4:03 p.m.

Respectfully submitted,  
Amber Blakeslee