

UNIVERSITY RESOURCES & PLANNING COMMITTEE

December 9, 2016

1:00 PM – 2:30 PM (Goodwin Forum)

<input type="checkbox"/>	Alex Enyedi, Co-Chair (non-voting)	<input type="checkbox"/>	Joyce Lopes, VP (voting)
<input checked="" type="checkbox"/>	Mark Rizzardi, Co-Chair (tie break vote)	<input type="checkbox"/>	Craig Wruck, VP (voting)
<input checked="" type="checkbox"/>	Greg Rodriguez, Student (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Kevin Martinez, Student (voting)	<input checked="" type="checkbox"/>	Kate Stroup, Advisor (non-voting)
<input checked="" type="checkbox"/>	Hari Singh, Faculty (voting)	<input checked="" type="checkbox"/>	Volga Koval, Advisor (non-voting)
<input checked="" type="checkbox"/>	Erick Eschker, Faculty (voting)	<input checked="" type="checkbox"/>	Frank Whitlatch, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jim Woglom, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel
<input checked="" type="checkbox"/>	Noah Zerbe, Dean (voting)	<input checked="" type="checkbox"/>	Lisa Castellino
<input checked="" type="checkbox"/>	Kacie Flynn, Staff (voting)	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Gay Hylton, Staff (voting)	<input type="checkbox"/>	
<input type="checkbox"/>	Peg Blake, VP (voting)	<input type="checkbox"/>	

Minutes:

- **1:00 – 1:15:** (Opening Remarks)
 - The Provost is unable to come to the meeting until 2 or 2:30. Moving +/- 5% agenda item to the end, for discussion when Provost is here
- **1:15 - 2:00:** (Discussion & Action) Review and provide feedback on the draft strategic assets guideline
 - Is the guideline accomplishing what we intended? If not, how can we improve it?
 - The audience the document is written for is the URPC, to create common understanding, establish common language, and to provide talking points to help disseminate the information across campus. Looking to create structure, to formalize the expectation of evidence based decisions, and to support making decisions while thoroughly considering the ramifications.
 - The document will serve as a litmus test for the URPC to use when reviewing multiyear budgets and requests for additional resources.
 - Guiding principles and definition document, not intended to get into details or instructions.
 - Are there components we need to add, remove, or clarify? Feedback:
 - It's descriptive and informative, but not instructive on how to specifically put it into use.
 - Establishes common language for how we are looking at strategic assets, in a short and concise document that can be easily read.
 - The guideline will help the campus community understand other activity on campus, including strategic budgeting exercises like the +/-5%.
 - Suggests adding clarification on how do you evaluate your strategic assets.
 - Clarify the link between assets and specific goals in the strategic plan.
 - Benchmarking externally will be important
 - Suggest adding a statement about needing to provide data to support request.

- Include examples or a template for academic or service areas to follow, with best practices to evaluate quality and effectiveness.
 - The intention is for this document to set the stage for the implementation/assessment activity but not to be the template or the process instructions. At this point, it is intended to be a general overview document. As the plans get more specific going forward, we can provide more details of how to operationalize.
 - The flow chart of influence and priorities should be expanded to include the state of California and the CSU.
 - UT Dallas and UT Austin – good examples of data/measures used to track success and retention without sacrificing academic rigor. Student learning outcomes are the key.
 - Committee agreed to make revisions to page five and then share with high level managers for a reasonableness check. Will revisit the topic next semester.
- **2:00 - 2:20:** (Action) Set spring planning calendar and outline agenda items needed to achieve the President's charge to the URPC
 - **Jan 20, first scheduled meeting** – to discuss 5% exercise, enrollment update, and budget update.
 - **Jan 27**
 - Every 2 weeks after that.
- **2:20 – 2:30:** (Information) ±5% planning update – moved to later in agenda.
 - The Provost was unable to attend
 - Brief update that work is on-going and full report will be given January 20.
 - Assurances were given that reductions are not intended as 5% cuts across the board. Each division has brought information from their areas to discuss and consider.
 - A request was made for compiling integrated planning milestones and progress updates. There is significant budget planning and assessment activity going on across campus, and general written updates from areas would be valuable to the URPC. Lisa Castellino from Office of IE agreed to provide a written update for her area.