

CAL POLY HUMBOLDT
University Resources & Planning Committee
April 5, 2024
1:00 pm – 3:00 pm

In-person meeting location: CCR OR join Zoom meeting:

<https://humboldtstate.zoom.us/j/87549469529?pwd=WUdpcGtRSWJpdUZ6Q2lVU2kxN0JhUT09>

Zoom information

Meeting ID: 875 4946 9529

Passcode: 551006

URPC Meeting Agenda

1. Opening Remarks by the URPC Co-chairs
2. Approval of the minutes from March 8, 2024, March 22, 2024, and March 29, 2024.
3. USFAC item (see attachment)
4. Debrief on divisional presentations and approach to budget recommendation
5. URPC Forum structure and plan for Tuesday April 9, 2024 from 12pm-1:30pm in Goodwin Forum
6. Adjourn

URPC Charge

- University Resource Allocation Model (Completed by December 2024 but ready for a July 1, 2025 implementation).
- To partner on efforts to identify strategies to support the campus in identifying short and long-term strategies for cost savings, cost avoidance and alternative revenue strategies. An immediate focus is on the exploration to implement an Early Exit Program (EEP).
- To partner on multi-year planning.
- To continue efforts in educating the campus community on state, CSU and campus fiscal matters through platforms such as the success forum series.

Senate Bylaws related to URPC

- The Committee shall make recommendations to the Senate and, within the policy guidelines established by the Senate, advise the President and appropriate administrative officers concerning the allocation of university resources and general budget policy.
- The Committee shall act as the deliberative body of the Senate on issues pertaining to university budgets, long term capital planning, and allocation of special funds.
- The Committee shall question, review, and evaluate resource allocations based on current fiscal priorities and strategies in support of the University vision and Strategic Plan and evaluate

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consistency of resource HSU Faculty Handbook Appendix F, Part 2 University Senate Bylaws and Rules of Procedure Updated: 1/2020 allocations (both budgeted and un-budget).

- The Committee shall review and make recommendations concerning new budget allocations (augmentations and reductions), cross-divisional budget allocations and allocations to special funds, and advise administrators on the use of those funds. It is not the role of this committee to interfere with internal division processes, but rather to review and evaluate the consistency of resource allocations with agreed upon budget priorities and the University's vision and strategic plan. The function shall not be construed as to in any way imply an authority with regard to specific personnel decisions, and at all times is constrained by contractual agreements of the University.
- The Committee shall receive quarterly budget reports to review how budgeted and unbudgeted funds are spent relative to agreed budget categories and priorities, and make relevant recommendations
- The Committee shall review reports on budget and expenditure outcomes and impacts; it shall receive, review and advise on annual reports from division leaders concerning achievements relative to projected goals and objectives
- The Committee shall serve as the consultative body on long term fiscal planning, reviewing patterns of previous expenditures and proposing changes as they may affect student success consistent with the University mission, and making general policy recommendations regarding present and future resource decisions including consultation on the development of proposals for non-traditional funding.

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Tentative Schedule for URPC and Planning Group for 2023-2024

Fall 2023

URPC Corbett Conference Room & Zoom	URPC Planning Group SH 216 & Zoom
August 25 (week 1)	September 1 (week 2)
September 8 (week 3)	September 15 (week 4)
September 22 (week 5)	September 29 (week 6)
October 6 (week 7)	October 13 (week 8)
October 20 (week 9)	October 27 (week 10)
November 3 (week 11)	Veteran's Day (week 12)
November 17 (week 13)	December 1 (week 14)
December 8 (week 15)	<i>Finals Week December 11-15</i>

Spring 2024

URPC	URPC Planning Group
January 19 (week 1)	January 26 (week 2)
February 2 (week 3)	February 9 (week 4)
February 16 (week 5)	February 23 (week 6)
March 1 (week 7)	March 8 (week 8)
March 22 (week 9)	March 29 (week 10)
April 5 (week 11)	April 12 (week 12)
April 19 (week 13)	April 26 (week 14)
May 3 (week 15)	<i>Finals Week May 8-12</i>



University Space and Facilities Advisory Committee (USFAC)
Academic Year 2023-2024 Space Requests Recommendations and Rationale
Space Allocation Recommendations as Voted by USFAC Quorum February 9, 2024

Request Number	Request Title	USFAC Score (1-4 possible)	USFAC Recommendation	Rationale
101	Cal Poly Implementation Space Moves	4	USFAC recommends approval of space moves and adjusted space allocations as described below: <ul style="list-style-type: none"> ● TRiO from Feuerwerker House to Stewart Building ● INRSEP from Walter Warren House to Feuerwerker House ● NCRCT from Feuerwerker House to Little Apartments ● CCRP from Little Apartments to Stewart Building ● SBDC from Little Apartments to Stewart Building 	<p>This request includes program movement relative to Stewart Building, Feuerwerker House, Little Apartments, and Walter Warren House, of which is critical to implement poly projects on campus, specifically the Energy Research & Sustainability Center located on 14th Street. This space request is also the result of our current space initiatives to identify programs that may be best served off campus which results in space availability on campus.. The programs proposed to be moved include Upward Bound, Talent Search, and Student Support Services (TRiO), Indian Natural Resource Science and Engineering Program (INRSEP), North Coast Rape Crisis Team (NCRCT), California Center for Rural Policy (CCRP), and Small Business Development Center (SBDC).</p> <p>With this space request, the Stewart Building (1125 16th Street, Arcata) will be populated by several of these programs, which fulfills the University’s intent for purchasing the building.</p>