

UNIVERSITY RESOURCES & PLANNING COMMITTEE

February 3, 2023

1:00 PM – 2:30 PM

Meeting Location: Virtual

2022-23 URPC:

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Giovanni Guerrero, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Vacant, Student (voting)
<input checked="" type="checkbox"/>	Amy Sprowles, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jaime Lancaster, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input checked="" type="checkbox"/>	Nicole Jean Hill, Faculty (voting)	<input type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Staff (voting)	<input checked="" type="checkbox"/>	Anthony Baker, Advisor (non-voting)
<input checked="" type="checkbox"/>	Arlene Wynn, Staff (voting)	<input type="checkbox"/>	Francisco Valdez, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jeffrey Crane, Dean (voting)	<input checked="" type="checkbox"/>	Michael Le, Advisor (non-voting)
<input checked="" type="checkbox"/>	Sherie Gordon, VP (voting) Proxy: Cris Koczera	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Chrissy Holliday, VP (voting)	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input checked="" type="checkbox"/>	Frank Whitlatch, VP (voting) Proxy: Angie Petroske	<input type="checkbox"/>	Patrick Malloy, Support (non-voting)

Additional attendees: Shiela Rocker-Heppe and Megan Siems

Meeting Minutes:

1. Approve Minutes from 12/02/22 and 1/20/23
 - a. Approval of the Minutes from 12/02/22 and 1/20/23: M/S (Arlene/Nicole) – Approved without alterations
2. Poly Year 2 Review
 - a. The preliminary January 2023 Polytechnic Financial Planning Update was briefly shared and spending data was reviewed with the committee. Some of the investments/planning highlighted:
 - i. On pace to hire 27 new faculty by Year 3, with 14 hires completed last year and 13 recruitments actively underway
 - ii. Completed initial phase of our comprehensive rebranding initiative
 - iii. Recruitment and outreach efforts are showing incredible results, with over 18,000 applications for fall 2023
 - iv. Public kickoff in September to begin the planning process to update our campus physical plan
 - v. Refined our planned one-time investments in academic program/lab space renovations and equipment modernization to ensure new labs and equipment are available to support new programs launching in fall 2023
 - vi. One-time investments to expand housing capacity in the short term while new housing is being built
 - vii. Student Housing Project (Craftsman) was approved by the Board of Trustees last week.

3. Preliminary Five-Year Budget Plan
 - a. Multi-Year Planning
 - i. Discussed in combination with agenda item 5. Preliminary Discussion of Factors for Consideration. Discussion centered around projected net base budget surplus and how to conservatively plan to cover unfunded mandates/vulnerabilities.
4. Enrollment Projections
 - a. Preliminary Fall 2023 Headcount Projection:
 - i. Planning Baseline: 7,449
 1. Continuing/returning students: 3,980
 2. New students: 3,469
 - ii. Prospectus target: 6,948
 - iii. Low: 6,990
 - iv. High: 8,068
 - b. Anticipated new student growth reflects a 98% increase in total applications as of December 19, 2022.
 - c. The goal is to be between baseline scenario (n=7,449) and the high scenario (n=8,068).
5. Preliminary Discussion of Factors for Consideration re: Recommendation
 - a. Unfunded Mandates:
 - i. Staff Study/System Negotiation
 - ii. Cozen/Title IX
 - iii. Enrollment Recalibration (potentially -5%, 3.28M)
 1. Summer helps
 2. Enrollment trajectory is positive, but has not been realized yet
 - a. Applicant yield
 - iv. Need to budget for this
 - b. Don't want to have to enter another reduction
 - i. SFR: System average 1/22, we are at 1/16
 - c. PAT Commitments/Priorities
 - i. example: Moving Athletics and Recreation Stateside
6. Review of Revised USFAC Allocation
 - a. There was an adjustment to USFAC proposal that was voted to accept last week related to the OLLI Office Space request. USFAC reviewed and voted to approve office space within the Steward Building.
 - i. M/S (Gio/Nicole): Motion to approve the [modifications to the USFAC space request](#)
 1. Vote: Passed without dissent