

UNIVERSITY RESOURCES & PLANNING COMMITTEE

December 8, 2023

1:00 PM – 2:30 PM

Meeting Location: CCR

2023-24 URPC:

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input type="checkbox"/>	Samuel Parker, Student (voting)
<input checked="" type="checkbox"/>	Jaime Lancaster, Co-Chair (tie break vote)	<input type="checkbox"/>	Vincent Zavala, Student (voting)
<input type="checkbox"/>	Amy Sprowles, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Dave Jannetta, Faculty (voting)	<input checked="" type="checkbox"/>	Melanie Bettenhausen, Advisor (non-voting)
<input checked="" type="checkbox"/>	Ramesh Adhikari, Faculty (voting)	<input type="checkbox"/>	Anthony Baker Ortiz, Advisor (non-voting)
<input checked="" type="checkbox"/>	Sarah McCue-Green, Staff (voting)	<input checked="" type="checkbox"/>	Kendra Higgins, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Staff (voting)	<input checked="" type="checkbox"/>	Michael Le, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jeffrey Crane, Dean (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Carla Ho'a, VP (voting)	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input checked="" type="checkbox"/>	Chrissy Holliday, VP (voting)	<input checked="" type="checkbox"/>	Nate Cacciari Roy, Support (non-voting)
<input checked="" type="checkbox"/>	Frank Whitlatch, VP (voting) Proxy: Kevin Furtado	<input type="checkbox"/>	

Additional attendees: Megan Siems

Meeting Minutes:

1. Welcome and review and approval of the minutes from 11/17/2023
 - a. M/S (Dave/Kevin) – Approved without alterations
2. Preliminary Reduction Percentage Scenarios
 - a. The Governor's budget proposal will be released on January 10th. Preliminary information indicates a significant budget deficit at the state level but feeling positive that the compact with the CSU will be supported.
 - b. [URPC Reduction Planning Targets](#) was shared and discussed.
 - i. 2024-25 Updated Planning Range: 3% to 8% between -\$5m and -\$14 m
 - ii. Reduction Planning Targets: 3% Best, 5% Baseline, and 8% Worst Case Scenarios
3. Cost Savings and Revenue Generation Strategies
 - a. Review/Revise [Guiding Principles](#) established by URPC in 2019
 - i. Robust discussion on the content and structure of the guiding principles. A sub-group was established to draft updated guiding principles for committee review in January.
4. EEP: Recommendation to President
 - a. Selection of eligible classification (broad based or restricted approach)
 - b. Target (\$ saved, # of positions by classification, % of eligible employees)
 - c. Business process guide for tasks
 - d. Training and re-distribution of workload

- e. Committee discussion of how best to approach the EEP while minimizing impact to operations, promoting equity, and achieving the needed financial savings.
5. Divisional Reports:
 - a. Review questions for divisional leaders
 - i. Agenda item was not discussed due to time.
 6. Back Burner: Response to forum questions draft here and share out strategy