UNIVERSITY RESOURCES & PLANNING COMMITTEE
February 2, 2024
1:00 PM – 2:30 PM
Meeting Location: CCR

2023-24 URPC:

☒	Jenn Capps, Co-Chair (non-voting)	☒	Samuel Parker, Student (voting)
☒	Monty Mola, Co-Chair (tie break vote)	☐	Vincent Zavala, Student (voting)
☐	Amy Sprowles, Faculty (voting)	☒	Amber Blakeslee, Advisor (non-voting)
☒	Dave Jannetta, Faculty (voting)	☒	Melanie Bettenhausen, Advisor (non-voting)
☒	Ramesh Adhikari, Faculty (voting)	☐	Vacant, Advisor (non-voting)
☐	Vacant, Staff (voting)	☒	Kendra Higgins, Advisor (non-voting)
☐	Vacant, Staff (voting)	☒	Michael Le, Advisor (non-voting)
☒	Jeffrey Crane, Dean (voting)	☒	Brigid Wall, Notes (non-voting)
☐	Carla Ho'a, VP (voting)	☒	Patrick Orona, Notes (non-voting)
☒	Chrissy Holliday, VP (voting)	☒	Nate Cacciari Roy, Support (non-voting)
☒	Frank Whitlatch, VP (voting) Proxy: Kevin Furtado	☐	

Meeting Minutes:

1. Welcome and review and approval of the minutes from 1/19/2024 and announcements (Jenn and Monty)
   a. Additional URPC meetings scheduling
      i. Meetings added on March 8th and March 29th
   b. Divisional Reports Update- high level summary of scenario planning from divisional leads; challenges, opportunities, impacts, etc. based on 3, 5 and 8 %.
   c. Budget Model Work Group volunteers?
      i. Discussed budget model working group to explore budget model options and bring transparency. Volunteers requested to participate.
   d. Approval of the Minutes from 1/19/2024:
      i. M/S (Dave/Kevin) – Approved without alterations
2. Debrief Senate Presentation
   a. Timeline and Engagement for URPC Spring 2024 budget recommendation (All)
      i. January-February: Planning
      ii. March: Campus wide input/strategizing
      iii. April: Compose Recommendation/Submit to Senate
   b. Broader Budget Engagement and Communication Plan - ongoing (All)
      i. Roll forward guidelines communication (AA done 1/31/24)
      ii. Multiple streams of communication of budget context, planning updates, opportunities for input
      iii. Forum planning- timing, frequency, and scope

        iv.   Continuous engagement with the Senate - regular reports/Q&As
- c. Committee discussed timeline to draft budget recommendation. Plan to hold open forum in late March, tentatively March 25 at 1pm, to gather feedback before drafting recommendation.
- d. Discussed strategies for budget presentation campus forums - in-person vs virtual, how to structure feedback.
3. Response to October forum questions draft [here](#) (All)
4. EEP: Recommendation to President: refine draft [here](#) (All)
    a. Brief updates on EEP recommendation draft were provided.
5. Academic Program Evaluation Low Degree Conferring Programs?
    a. Discussed low degree conferring program process prompted by Chancellor's Office. Metrics being gathered to determine actions for programs. Discussion on intersecting this process with budget planning.
6. Budget Model Work- where do we start? What are disadvantages with the current model?
7. Cost Savings and Revenue Generation Strategies
    a. Utilize updated [Guiding Principles](#) established by URPC in 2024