

# UNIVERSITY RESOURCES & PLANNING COMMITTEE

March 1, 2024

1:00 PM – 2:30 PM

Meeting Location: CCR

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## 2023-24 URPC:

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Samuel Parker, Student (voting)
<input checked="" type="checkbox"/>	Monty Mola, Co-Chair (tie break vote)	<input type="checkbox"/>	Vincent Zavala, Student (voting)
<input type="checkbox"/>	Amy Sprowles, Faculty (voting)	<input type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Dave Jannetta, Faculty (voting)	<input checked="" type="checkbox"/>	Melanie Bettenhausen, Advisor (non-voting)
<input checked="" type="checkbox"/>	Ramesh Adhikari, Faculty (voting)	<input type="checkbox"/>	Vacant, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Staff (voting)	<input checked="" type="checkbox"/>	Kendra Higgins, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Staff (voting)	<input type="checkbox"/>	Michael Le, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jeffrey Crane, Dean (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input type="checkbox"/>	Carla Ho'a, VP (voting)	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	Chrissy Holliday, VP (voting)	<input checked="" type="checkbox"/>	Nate Cacciari Roy, Support (non-voting)
<input checked="" type="checkbox"/>	Frank Whitlatch, VP (voting) Proxy: Kevin Furtado	<input type="checkbox"/>	

## Meeting Minutes:

1. Welcome, review and approval of the minutes from 02/16/2024 and announcements (Jenn and Monty)
  - a. Approval of the Minutes from 2/16/2024:
    - i. M/S (Dave/Monty) – Approved without alterations.
  - b. Budget Model Working Group Meeting is scheduled tentatively for March 4th from 3pm-4pm in CCR.
    - i. Room change – calendar invite has been updated with SH location
  - c. Divisional priority presentation/engagement scheduling update
  - d. high level summary of scenario planning from divisional leads; challenges, opportunities, impacts, etc. based on 3, 5 and 8 %.
  - e. March 8, 2024 - reminder that this meeting is two hours long
    - i. 1:00pm-1:30pm- President's office (Mark Johnson)
    - ii. 1:30pm-2pm- Advancement (Frank Whitlatch)
    - iii. 2:00pm-2:30pm- Athletics (Nick Pettit)
    - iv. 2:30pm-3pm- University Wide- (Amber Blakeslee)
  - f. March 22, 2024
    - i. 1:00pm-1:45pm- Academic Affairs- Instructional (Jenn Capps)
    - ii. 1:45pm-2:30pm- Administration and Finance (Carla Ho'a)
  - g. March 29, 2024
    - i. 1:00pm-1:45pm- Enrollment Management and Student Success (Chrissy Holliday)
    - ii. 1:45pm-2:30pm- Academic Affairs- Non-Instructional (Jenn Capps)

2. URPC Open Forum Planning
  - a. Scheduled for Monday March 25th from 1:00pm-2:30pm in the Great Hall
  - b. Hospitality has been ordered
  - c. Set agenda, content, structure of meeting, who are key contributors to the forum
    - i. Discussion of content and structure of the upcoming forum. Potential topics include – summary of divisional presentations, reiteration of guiding principles, and reduction target distribution/methodology.
  - d. Incorporate responses to October 2023 forum questions draft [here](#) (All)
3. Q2 reports- budget to actuals and projections to year end – Patrick
  - a. [2023-24 Q2 Operating Fund Financial Review](#) was shared with the committee.
    - i. The 2023-24 Q2 Report is available [here](#)