

UNIVERSITY RESOURCES & PLANNING COMMITTEE

February 12, 2021

1:00 PM – 2:30 PM

2020-21 URPC:

<input checked="" type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Vacant, Student (voting)
<input checked="" type="checkbox"/>	Stephanie Burkhalter, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jill Anderson, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel, Advisor (non-voting)
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input checked="" type="checkbox"/>	Arlene Wynn, Staff (voting)	<input checked="" type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input checked="" type="checkbox"/>	Gay Hylton, Advisor (non-voting)
<input type="checkbox"/>	Sherie Gordon, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Jason Meriwether, VP (voting) Proxy: Kevin Furtado	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	Lisa Bond-Maupin, Advisor (non-voting)

Meeting Minutes:

1. Co-Chair's Comments
2. Review of Minutes/Agenda
 - a. Minutes from 1/29 & 2/5: M/S (Kevin/Anthony) – Approved
3. Review of Q2 Reports – available on University Budget Office [website](#)
 - a. [HSU Operating Fund Financial Review](#)
 - i. Revenue is trending positively – projected revenue is about \$800K above the budgeted amount
 - ii. Expenditures are slightly lower than expected – projected expenditure balance is \$8.7M
 - iii. Less Restricted/Earmarked Activity – approx. \$3.8M
 - iv. Projected Year-End Unrestricted Balance is about \$5.5M
 1. Committee discussion on potential use of these one-time/roll forward funds, roll forward guidelines and reserves.
 - b. [Budgeted All Campus Operating Funds](#)
 - i. New report – draft is currently available
 - ii. Demonstrates how areas are projected to be leveraging reserves and one time funds to support operating expenses across campus – approximately \$11M projected to be used this fiscal year
 - c. Committee discussion around presentation of information in the different reports telling a different story and opportunity to better illustrate spending continuing to outpace revenue on the HSU operating fund report.
4. CARES Input and Consultation
 - a. VP Gordon and Amber shared the presentation available [here](#) at University Senate's meeting on Tuesday Presentation

- b. A [call](#) went out to campus requesting input through February 26 to help prioritize how this funding (approx. \$11M) should be spent. [Input can be submitted online via the Budget website](#)
 - i. Some Ideas mentioned at Senate: Hyflex courses, technology in classrooms, HVAC systems, course sections for fall
 - c. Committee discussion on the reoccurring questions or suggestions related to CARES funding and incorporating this information into future CARES presentations.
 - i. Clarification on leveraging CARES money to “maintain” course offering versus leveraging CARES to add additional course sections due to social distancing/COVID protocol requirements that require a smaller class size.
 - 1. CARES can be used to add necessary additional course sections to allow for social distancing
 - ii. CARES is one time money and cannot be used to address the structural deficit.
5. Structural Budget Issues v. CARES funding
- a. This agenda item was incorporated into the committee’s CARES discussion above.
6. Response to CFA
- a. Committee discussion on improving communication with the CFA:
 - i. Co-chairs are working with CFA President Cannon to establish a CFA representative on URPC
 - ii. Provost Capps has been invited to attend the CFA meeting next week to hear from faculty and provide some clarification on budget information.
7. Open Forum Planning, Cont’d.
- a. Committee discussion on content and format of forum
 - i. The following are under consideration by the committee:
 - 1. Two hour forum with a time certain for each topic (half hour sections)
 - a. Past
 - b. Present
 - c. Future
 - d. Q&A - Questions can be submitted in advance for those that cannot attend
 - 2. Incentivizing student engagement with giveaways for attending
 - ii. Forum tentatively scheduled for March 5, 1pm to 3pm
 - iii. Action Items:
 - 1. Committee to review open forum planning google doc and provide comments for next meeting.
 - 2. Amber will update previous presentations to include current information for next meeting.