

UNIVERSITY RESOURCES & PLANNING COMMITTEE

October 15, 2021

1:00 PM – 2:30 PM

In-person meeting location: CCR

2021-22 URPC:

| In-person | Virtual | | In-person | Virtual | |
|-------------------------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Jenn Capps, Co-Chair (non-voting) | <input type="checkbox"/> | <input type="checkbox"/> | Jeremiah Finley, Student (voting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | James Woglom, Co-Chair (tie break vote) | <input type="checkbox"/> | <input type="checkbox"/> | Vacant, Student (voting) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Jim Graham, Faculty (voting) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Amber Blakeslee, Advisor (non-voting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Rouhollah Aghasaleh, Faculty (voting) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Kevin Furtado, Advisor (non-voting) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Nicole Jean Hill, Faculty (voting) | <input type="checkbox"/> | <input type="checkbox"/> | Jamie Rich, Advisor (non-voting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Anthony Baker, Staff (voting) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Simone Aloisio, Advisor (non-voting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Arlene Wynn, Staff (voting) | <input type="checkbox"/> | <input type="checkbox"/> | Jenessa Lund, Advisor (non-voting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Shawna Young, Dean (voting) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Michael Le, Advisor (non-voting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Sharooz Roohparvar, VP (voting) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Brigid Wall, Notes (non-voting) |
| <input type="checkbox"/> | <input type="checkbox"/> | Jason Meriwether, VP (voting) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Patrick Orona, Notes (non-voting) |
| <input type="checkbox"/> | <input type="checkbox"/> | Frank Whitlatch, VP (voting) | <input type="checkbox"/> | <input type="checkbox"/> | |

Additional Attendees: Patrick Malloy (virtual)

Meeting Minutes:

1. Approve Minutes from 10/01/21- Approved without alterations
2. Update on Year Three Reduction Plan for OAA
 - a. In the midst of planning for the university's polytechnic build out, Academic Affairs had fiscal year 2021-22 to work through the final \$3 million in assigned reductions. OAA analyzed previous budgeting practices within the division and identified some unevenness on how departments were being allocated funded. Data informed funding models (FTES, majors, labs, etc.) were developed by OAA and used to realize the year three reductions in the 2021-22 original budget. This approach allows for flexibility within Academic Affairs by creating one-time funds to support areas as they transition to the new model and provide time to refine the models to best meet the needs of the students/division/university.
 - i. Discussion on the communication of these changes in the colleges and the importance of the narrative explaining the model and data in an accessible way.
3. Review of the [President's Charge](#)
 - a. Roll Forward – review and update roll forward guidelines
 - i. Robust discussion of the [current guidelines](#) and their goal of incentivizing responsible spending and increasing transparency when developed.
 - b. Budget, reporting and finance - enhance and align budget planning efforts in conjunction with polytechnic working group priorities

- i. Discussion of past planning activities, the shift to multiyear planning, the use of “scalable” with a recommendation to update language used to “adaptive” or “responsive”, and the importance of the accompanying narrative to the success of this work.
 - c. Process improvement – CIO and UBO will be looking at broad process improvement opportunities on campus
- 4. Report from Budget, Finance and Reporting Polytechnic Working Group
 - a. Agenda item moved to next meeting due to time
- 5. Review Enrollment Data and Metrics (Peter Martinez)
 - a. Agenda item moved to next meeting due to time
- 6. OpenBook Demo
 - a. Agenda item moved to next meeting due to time