

UNIVERSITY RESOURCES & PLANNING COMMITTEE

October 29, 2021

1:00 PM – 2:30 PM

In-person meeting location: CCR

2021-22 URPC:

In-person	Virtual		In-person	Virtual	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input type="checkbox"/>	<input type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	<input type="checkbox"/>	Vacant, Student (voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jim Graham, Faculty (voting)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rouhollah Aghasaleh, Faculty (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Nicole Jean Hill, Faculty (voting)	<input type="checkbox"/>	<input type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Anthony Baker, Staff (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Simone Aloisio, Advisor (non-voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arlene Wynn, Staff (voting)	<input type="checkbox"/>	<input type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input type="checkbox"/>	<input type="checkbox"/>	Michael Le, Advisor (non-voting)
<input type="checkbox"/>	<input type="checkbox"/>	Sharooz Roohparvar, VP (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input type="checkbox"/>	<input type="checkbox"/>	Jason Meriwether, VP (voting)	<input type="checkbox"/>	<input type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	<input type="checkbox"/>	

Additional Attendees: Patrick Malloy (virtual)

Meeting Minutes:

1. Approve Minutes from 10/15/21- Approved without alterations
2. Report from Budget, Finance and Reporting Polytechnic Working Group
 - a. The group has now met twice and are setting goals/priorities and developing processes for the reporting due the Chancellor's Office in January.
 - b. Brief discussion of the California State Legislature visit that occurred this week highlighting the budget presentation Amber provided as part of the visit.
3. Process Improvement Planning (Jim Graham)
 - a. Jim presented on the Continuous Improvement Cycle and leveraging that framework to develop an annual plan quickly, consult the stakeholders, and over the spring create a three year template plan that is updated annually.
 - i. Google doc established for plan development.
4. OpenBook Demo
 - a. HSU's [OpenBook Interactive Budget Dashboards](#) are public facing budget dashboards maintained in the University Budget Office. These reports provide the public campus budget information in a variety different ways, allowing the users to see a high level view or they can drill into the details. An overview of the different reports, explore by options was provided, highlighting the "Budgeted Surpluses & Deficits by Entity" report and the "Spending by FIRMS Classification" explore by option.
 - i. Actuals and reserve information available through the [CSU Financial Transparency Portal](#)

- b. Committee discussion on the current contents of these reports (budget only), the potential inclusion of actuals data in the future, and the how FIRMS program codes, i.e. NACUBO codes, can be used to compare institutions across the country.
5. Roll Forward Discussion from the President's Charge
- a. [President's Charge](#) related to Roll Forward: Review and update roll forward guidelines using the following as a desired foundation:
 - Allocation to the division
 - Flexibility on how divisions allocate back to MBU's to support strategic priorities
 - Maximize the allocation back to the division and preserve the investment into institutional priorities
 - i. Robust discussion of the current [University Operating Fund Roll Forward Budget Guidelines](#), their goal of incentivizing responsible spending and increasing transparency when developed, their impact, the strategic earmark process, and opportunities to streamline and simplify new guidelines to promote better understanding as well as division flexibility.
 - 1. Working group will pull together alternative roll forward options for consideration.