

UNIVERSITY RESOURCES & PLANNING COMMITTEE

November 12, 2021

1:00 PM – 2:30 PM

In-person meeting location: CCR

2021-22 URPC:

In-person	Virtual		In-person	Virtual	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jenn Capps, Co-Chair (non-voting)	<input type="checkbox"/>	<input type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	<input type="checkbox"/>	Vacant, Student (voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jim Graham, Faculty (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rouhollah Aghasaleh, Faculty (voting)	<input type="checkbox"/>	<input type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Nicole Jean Hill, Faculty (voting)	<input type="checkbox"/>	<input type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Anthony Baker, Staff (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Simone Aloisio, Advisor (non-voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Arlene Wynn, Staff (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Michael Le, Advisor (non-voting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sharooz Roohparvar, VP (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input type="checkbox"/>	<input type="checkbox"/>	Jason Meriwether, VP (voting)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Patrick Orona, Notes (non-voting)
<input type="checkbox"/>	<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	<input type="checkbox"/>	

Meeting Minutes:

1. Approve Minutes from 10/29/21: (M/S) Arlene/Jim G - Approved without alterations
2. MSF and Salaries in RS064 (per Senator Tillinghast, information item)
 - a. Brief discussion of the MSF fee audit and forthcoming report. This context will be shared with Senator Tillinghast.
3. University Wide Roll Forward Guidelines
 - a. [Roll Forward Planning Considerations and Options](#) were shared with the committee. The presentation outlined previous roll forward guidelines and their priorities, the president's charge priorities to URPC, recommendations based per feedback received, considerations for guideline development, and four potential options for consideration:
 - i. Option 1: % of Total Savings to Divisions
 - ii. Option 2: % of Salaries and OE Savings to Divisions
 - iii. Option 3: 100% of OE Savings to Divisions
 - iv. Option 4: Increase Contingency; 100% of all savings back to divisions
 - b. Discussion of the proposed options and how roll forward would have been distributed using [2018-2019 data](#) (pre-pandemic).
 - i. Committee requested information to be shared at next meeting on how roll forward is handled at other CSU campuses and pros and cons of options being considered to inform the path forward.
4. Faculty Coalition Presentation Feedback (Jim Graham)

- a. Jim G. will be providing a presentation to the faculty coalition about budget. The “Overview of Recent Changes to HSU’s Finance” presentation was briefly shared with URPC for feedback.
 - i. Discussion of the data, analysis, and narrative provided in the overview. Concerns arose around potential misinterpretation of information and it was requested that future faculty coalition presentations are developed in partnership with URPC which led to further committee discussion of budget communications at university, division, college, and department levels.
- 5. Review of Planning Documents and Folder
 - a. URPC Planning Document_21-22 outline document has been created and was shared with the committee review and collaboration:
 - i. Identify Opportunities
 - ii. Annual Plan
 - iii. Execution
 - iv. Review & Update Process
- 6. Review Enrollment Data and Metrics (What Metrics do we want, Peter Martinez)
 - a. Agenda item to be moved to a future meeting