

# UNIVERSITY RESOURCES & PLANNING COMMITTEE

## February 1, 2019

### 1:00 PM – 2:30 PM (CCR)

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<input checked="" type="checkbox"/>	Alex Enyedi, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Douglas Dawes, VP (voting)
<input checked="" type="checkbox"/>	Mark Rizzardi, Co-Chair (tie break vote)	<input checked="" type="checkbox"/>	Craig Wruck, VP (voting)
<input checked="" type="checkbox"/>	Jazmin Sandoval, Student (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input type="checkbox"/>	Alexis Brown, Student (voting)	<input checked="" type="checkbox"/>	Kate Stroup, Advisor (non-voting)
<input type="checkbox"/>	Kerri Malloy, Faculty (voting)	<input type="checkbox"/>	Holly Martel, Advisor (non-voting)
<input checked="" type="checkbox"/>	Tyler Stumpf, Faculty (voting)	<input type="checkbox"/>	Frank Whitlatch, Advisor (non-voting)
<input checked="" type="checkbox"/>	Jim Woglom, Faculty (voting)	<input checked="" type="checkbox"/>	Lisa Castellino
<input checked="" type="checkbox"/>	Cyril Oberlander, Dean (voting)	<input checked="" type="checkbox"/>	Jenessa Lund
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input checked="" type="checkbox"/>	Brigid Wall
<input checked="" type="checkbox"/>	Sarah Bacio, Staff (voting)	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	W Wayne Brumfield, VP (voting)	<input type="checkbox"/>	

## Minutes:

- Chair Opening Comments
- Approve Meeting Minutes from December 14<sup>th</sup> and January 18<sup>th</sup> URPC meetings
- Information Items:
  - Presidential Pre-Forum recap
    - Committee discussion on the pre-forum held on 1/31: the common themes that came up with an emphasis on the important qualities for a presidential candidate related to budget and fundraising and the strengthening of the connection and communication with the President, President's Cabinet, and campus community.
  - Graduation Initiative 2025 – 2019-20 Request for Proposals is going out today
    - Piloting the [Integrated Assessment, Planning and Budget \(IAPB\)](#) framework (draft [process map](#) is now available on the website)
      - Committee discussion on the call, the connection between IAPB process and WASCUC recommendations, and IAPB's relationship with URPC.
  - Communication sub-committee update regarding upcoming work with HSU Video Graphics class
    - Communication sub-committee is partnering with a video graphics class this spring. As a project option, students can choose to create videos related to budget 101, processes, etc.
- One Year Review – Where we've come since Feb 2, 2018 ([handout](#)-partial slide deck from 2/2/18 presentation for context)
  - What we've accomplished
    - Immediate Steps:
      - Implemented 5% reduction in current year operating expense budgets
      - Class scheduling to better align instructional resources and student course needs - academic colleges are building lean schedules to allow flexibility for expansion as waitlists grow

- Implemented VP approval process for General Fund expenditures \$2,000 or more
  - Short Term Steps:
    - Developed a budget oversight policy
    - Benchmarked and recalibrated our spending by category (FIRMS codes) to our peers
    - Half way through reductions of the estimated 40-50 budgeted staff and administrator positions
    - Reduced temporary faculty appointments in fall 2018
    - Consolidated Facilities Management and Housing Facilities operations and reorganized CEEGE
  - Long Term Steps:
    - Strategic Enrollment Management plan has been created
    - Integrated assessment, planning and budget process (IAPB) is being piloted
    - Enhanced fundraising efforts are underway (ex. nursing program)
  - What is still to be done
    - Short Term Steps:
      - Still working through the last of the Phase 2 reductions
      - Remaining reductions of estimated budgeted staff and administrator positions
    - Long Term Steps:
      - Robust review of all programs (administrative and academic)
- Preliminary Budget Planning Spreadsheet Review
  - Currently looking to be 7% down for budget
    - This does not factor in any potential recalibration of our CSU enrollment target - projecting to be 17% below our 7,603 CSU Resident FTES target
  - If you were the next President, what action would you want us to take now?
    - Committee discussion on how to make progress between now and then in the midst of leadership change.
- Next Steps: February 15<sup>th</sup> URPC Meeting Activities