UNIVERSITY RESOURCES & PLANNING COMMITTEE
October 11, 2019
1:00 PM – 2:30 PM (CCR)

2019-20 URPC:

<table>
<thead>
<tr>
<th>Alex Enyedi, Co-Chair (non-voting)</th>
<th>Yadira Cruz, Student (voting)</th>
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<tr>
<td>James Woglom, Co-Chair (tie break vote)</td>
<td>Joey Reed, Student (voting)</td>
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<td>Kerri Malloy, Faculty (voting)</td>
<td>Amber Blakeslee, Advisor (non-voting)</td>
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<td>Monty Mola, Faculty (voting)</td>
<td>Kevin Furtado, Advisor (non-voting)</td>
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<td>Tyler Stumpf, Faculty (voting)</td>
<td>Holly Martel, Advisor (non-voting)</td>
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<td>Anthony Baker, Staff (voting)</td>
<td>Jamie Rich, Advisor (non-voting)</td>
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<td>Alex Gradine, Staff (voting)</td>
<td>Lisa Castellino, Advisor (non-voting)</td>
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<td>Shawna Young, Dean (voting)</td>
<td>Jenessa Lund, Advisor (non-voting)</td>
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<td>Douglas Dawes, VP (voting)</td>
<td>Brigid Wall, Notes (non-voting)</td>
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<td>Jason Meriwether, VP (voting)</td>
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<td>Frank Whitlatch, VP (voting)</td>
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Proxy: Jeremiah Finley

Additional Attendees: Lisa Bond-Maupin

Agenda:

- Opening Co-Chair Comments
- Approval of Meeting Minutes
  - Minutes to be reviewed and approved at next meeting
- USFAC Policy Development & Progress Update
  - Currently working on an update to the university’s key policy
    - The draft policy will be sent out to the committee for review and will be discussed at next week’s meeting.
    - Significant proposed changes include: lost keys would now result in charges to the key holder and, in some circumstances, to the department
  - Quarterly review of vacated space and space requests is planned. Areas will need to submit space requests via the campus Space Request Form.
    - AS representation requested that USFAC provide a presentation of proposals under consideration to best incorporate student input.
    - Committee discussion on the possibility of scaling down campus square footage in light of enrollment changes and how that is considered in the review process.
- Review and Discuss Progress on Model Development
  - Subgroup (Holly, Jim, Amber, Anthony, and Joey) is working on developing model options, including multi-year peer comparison and campus specific data sets. Draft data sets were presented to committee members
    - An example of how the fixed and marginal cost model was shared – see handout:
      - A campus is considered self-sustaining at 5,000 students
• HSU’s enrollment target is 7,603 students so the marginal cost accordion would be 2,603 students
• Committee would need to establish fixed distributions if this model option was pursued
  o Continued discussion on the value statements in the guiding document and translating into the distributions.
• Communication and Campus Engagement Planning
  o November 5\textsuperscript{th} – opportunity for URPC to seek campus input
  o December 3\textsuperscript{rd} – URPC would share the model that has been developed
• Next Steps – Set action items to complete for next week’s meeting
  o Determine how to seek input for November 5\textsuperscript{th} event