

UNIVERSITY RESOURCES & PLANNING COMMITTEE

December 13, 2019

1:00 PM – 2:30 PM (CCR)

2019-20 URPC:

<input checked="" type="checkbox"/>	Alex Enyedi, Co-Chair (non-voting)	<input checked="" type="checkbox"/>	Yadira Cruz, Student (voting) Proxy: Jeremiah Finley
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input checked="" type="checkbox"/>	Joey Reed, Student (voting)
<input type="checkbox"/>	Kerri Malloy, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input type="checkbox"/>	Tyler Stumpf, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel, Advisor (non-voting)
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input checked="" type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input type="checkbox"/>	Xandra Gradine, Staff (voting)	<input checked="" type="checkbox"/>	Lisa Castellino, Advisor (non-voting)
<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input checked="" type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input checked="" type="checkbox"/>	Douglas Dawes, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input type="checkbox"/>	Jason Meriwether, VP (voting)	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	

Additional Attendees: Sherie Gordon

Meeting Minutes:

- Opening Co-Chair Comments
- Approval of Minutes for December 6th Meeting:
 - M/S (Monty/Anthony): Approved
- Committee discussion on URPC Budget Proposal draft and the following recommendations:
 - 1) That Humboldt State University begin the collaborative process of developing a scalable budget model that places student success as our highest priority, and that reflects the observations/recommendations of the Spring 2018 WSCUC accreditation report, our Strategic Plan, and the shared values of Humboldt State University.
 - 2) ...we allocate expected revenue to each Division during the 2020-2022 budgeting cycles guided by functional program categories called FIRMS Codes. We specifically recommend university-wide budgeting based on the five FIRMS Codes categories that have flexibility for modification (Instruction, Academic Support, Students Services, Institutional Support, Operation & Maintenance of Plant).

This second recommendation reflects the projected \$5.4 million reduction in spending necessitated by the decrease in tuition-based revenue due to our ongoing enrollment decline. This short-term approach to addressing the revenue shortfall projected for the next 3 fiscal years will ensure HSU only distributes and expends available revenue, and will further provide needed time to design a robust, strategic and scalable resource allocation model.

Proposed Distribution

FIRMS Codes (Functional Classification)	Current Amount	Current Distribution	% Adjustment	Allocation % Adjustment	Proposed Distribution	Proposed Distribution	Proposed Change	Percent Change
Instruction	56,560,000	46.3%	stay the same	0.0%	46.3%	54,060,000	(2,500,000)	-4.4%
Academic Support	16,280,000	13.3%	stay the same	0.0%	13.3%	15,560,000	(720,000)	-4.4%
Student Services	12,030,000	9.9%	increase	0.1%	10.0%	11,610,000	(420,000)	-3.5%
Institutional Support	21,620,000	17.7%	decrease	-0.1%	17.6%	20,550,000	(1,070,000)	-4.9%
Op & Maint of Plant	15,590,000	12.8%	stay the same	0.0%	12.8%	14,900,000	(690,000)	-4.4%
	122,080,000	100.0%		0.0%	100.0%	116,680,000	(5,400,000)	-4.4%

Division	Divisional Change by 2021-22	2020-21	Additional by 2021-22	2-Year Breakdown by FIRMS Code	2020-21	Additional by 2021-22
President's Office	(91,519)	(64,402)	(27,117)	Instruction	(1,759,259)	(740,741)
University Advancement	(198,427)	(139,634)	(58,793)	Academic Support	(506,667)	(213,333)
Academic Affairs	(3,618,164)	(2,546,115)	(1,072,049)	Student Services	(295,556)	(124,444)
Admin & Finance	(908,179)	(639,089)	(269,090)	Institutional Support	(752,963)	(317,037)
Enrollment Management	(374,503)	(263,539)	(110,964)	Op & Maint of Plant	(485,556)	(204,444)
University Wide	(209,208)	(147,220)	(61,988)		(3,800,000)	(1,600,000)
Total	(5,400,000)	(3,800,000)	(1,600,000)			

- M/S (Monty/Shawna) to vote to accept the two proposed recommendations
 - Yea: 5 - Monty, Anthony, Shawna, Doug, Joey
 - Nay: 1 - Frank
 - Abstention: 0