

UNIVERSITY RESOURCES & PLANNING COMMITTEE

March 6, 2020

1:00 PM – 2:30 PM (CCR)

2019-20 URPC:

<input checked="" type="checkbox"/>	Lisa Bond-Maupin, Co-Chair (non-voting) - remote	<input checked="" type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input type="checkbox"/>	Joey Reed, Student (voting)
<input checked="" type="checkbox"/>	Kerri Malloy, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel, Advisor (non-voting) - remote
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input checked="" type="checkbox"/>	Jamie Rich, Advisor (non-voting) - remote
<input type="checkbox"/>	Xandra Gradine, Staff (voting)	<input type="checkbox"/>	Lisa Castellino, Advisor (non-voting)
<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input checked="" type="checkbox"/>	Douglas Dawes, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Jason Meriwether, VP (voting)	<input type="checkbox"/>	
<input type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	

Additional Attendees: Stephanie Burkhalter and Lupe Lovio

Meeting Minutes:

- Approval of Meeting Minutes for February 21st Meeting
 - M/S (Kerri/Anthony): Approved
- Clarify upcoming meeting schedule - Co-chairs, Professor Woglom and Provost Bond-Maupin
 - Committee will meet next week in anticipation of the President’s response to the URPC’s balanced budget proposal and will plan to shift back to meeting once every two weeks after the March 13th meeting.
- Plan to complete strategic assets guide - Director Blakeslee and Professor Woglom
 - A proposed final version was shared with the committee.
 - Changes from previous drafts or areas specifically highlighted in discussion:
 - Renamed from Strategic Assets to Strategic Resources
 - Strategic Priorities section was expanded and now includes strategic budgeting language
 - Addition of Connections with Local Community and Knowledge Creation as strategic resource categories
 - Discussion on audience, intended use for the guide, and its ties to strategic planning work
- Structure of budget reduction report back to URPC from Vice Presidents - Director Martel and Director Blakeslee
 - URPC’s recommendation to President Jackson and the University Senate included quarterly divisional summaries be submitted to URPC on progress towards identifying and adopting strategies to achieve the specified reductions in alignment with our Guiding Measures and Principles. The first summary is to be submitted March 31, 2020.
 - A feedback form was shared for committee review:

- Section 1 – Division’s action and implementation plan including all forms, principles, guiding values, and procedures being utilized
 - Section 2 – Identify stakeholders and how are they being engaged and informed in decision making processes
 - Section 3 – How are the guiding principles being considered and incorporated into the divisional action and implementation plan
 - Section 4 – Identify potential consequences of the divisional reduction/reduced distribution of resources and what are strategies being adopted for limiting potential impact to students
 - Committee discussion on the structured feedback and the ability to consistently evaluate information shared.
- Fall, 20 enrollment update - Vice President Meriwether
 - First year retention rates are up at 75%
 - Overall application numbers are down 23% from last year
 - Combining this with our large graduating class for AY 2019-20, it is projected that we can anticipate as much as a 14% decline in enrollment from Fall ‘19 to Fall ‘20, such that we could expect between 6,000 and 6,200 total headcount in Fall ‘20.
 - Committee discussion on balancing recruitment, retention, and graduation rates, along with program capacity and potential growth opportunities in the current budget climate.
- Budget implications of enrollment update - Vice President Dawes
 - Previous enrollment projections had suggested we could expect a \$5.4 million reduction in revenue by 2022.
 - Current enrollment projections suggest a decline between 12-14% from last fall, resulting in a deficit closer to \$10 million.
 - Committee discussion on the potential use of one time funds, the need to share enrollment and associated budget information across campus, and other challenges campus is facing that could impact the financial situation.
- Memo of response from the President - President Jackson (or designee)
 - Committee anticipates response will be shared next week.