# UNIVERSITY RESOURCES & PLANNING COMMITTEE
## April 10, 2020
## 1:00 PM – 2:30 PM

## 2019-20 URPC:

| | | | |
|---|---|---|---|
| ☒ | Lisa Bond-Maupin, Co-Chair (non-voting) | ☒ | Jeremiah Finley, Student (voting) |
| ☒ | James Woglom, Co-Chair (tie break vote) | ☐ | Joey Reed, Student (voting) |
| ☒ | Kerri Malloy, Faculty (voting) | ☒ | Amber Blakeslee, Advisor (non-voting) |
| ☒ | Monty Mola, Faculty (voting) | ☒ | Kevin Furtado, Advisor (non-voting) |
| ☐ | Vacant, Faculty (voting) | ☒ | Holly Martel, Advisor (non-voting) |
| ☒ | Anthony Baker, Staff (voting) | ☒ | Jamie Rich, Advisor (non-voting) |
| ☐ | Xandra Gradine, Staff (voting) | ☒ | Lisa Castellino, Advisor (non-voting) |
| ☒ | Shawna Young, Dean (voting) | ☒ | Jenessa Lund, Advisor (non-voting) |
| ☒ | Douglas Dawes, VP (voting) | ☒ | Brigid Wall, Notes (non-voting) |
| ☒ | Jason Meriwether, VP (voting) | ☐ | |
| ☒ | Frank Whitlatch, VP (voting) | ☐ | |

Additional Attendees: Sherie Gordon

## Meeting Minutes:

- Opening Co-Chair Comments
    - Agenda was put together before a great deal of information was shared with the campus community.
        - Additions to the agenda:
            - CARES Act Funding
            - President's Memo response to University Senate/URPC Balanced Budget Proposal for 2019-2022
- Approval of Meeting Minutes for March 13th
    - M/S (Kerri/Jeremiah): Approved
- Review updated enrollment projections
    - VP Meriwether shared the Enrollment Management Report that was presented to University Senate on April 7th.  Complete report is available here.
- Review updated budget planning projections
    - VP Dawes spoke to the budget planning information included in the Enrollment Management Report highlighting the following table:

**COVID-19 Enrollment Planning Scenarios**
Enrollment and Budget Planning Scenarios
Date: April 6, 2020

| | 2019-20 Actuals | Prelim Budget Planning (-14%) | 2020-21 Planning Scenarios - IE Model | | |
| --- | --- | --- | --- | --- | --- |
| | | | 4/6 Budget Planning (-20%) | -25% | -30% |
| **Incoming Fall Headcount** | | | | | |
| **% Change Incoming** | | -27%/-20% | -39%/-32% | -40% | -50% |
| new FTUG | 823 | 601 | 500 | 494 | 412 |
| new LD xfer | 91 | 73 | | 55 | 46 |
| new UD transfer | 720 | 576 | 549* | 432 | 360 |
| new Postbac | 260 | 208 | 205 | 156 | 130 |
| **Total Fall Headcount** | **6,983** | **6,005** | **5,587** | **5,261** | **4,893** |
| | | | *incl. LD xfer | | |
| FTF Freshmen Retention | 75% | 75% | 72% | 59% | 55% |
| % Change Retention | | 0% | -3% | -21% | -26% |
| **Annual Resident FTES** | **6,003** | **5,168** | **4,799** | **4,523** | **4,208** |
| Delta to 7,603 target | (1,600) | (2,435) | (2,804) | (3,080) | (3,395) |
| % from target | -21% | -32% | -37% | -41% | -45% |
| Tuition Chg from 2019-20 | | (3,832,000) | (7,400,000) | (9,150,000) | (11,100,000) |
| Tuition Chg from 20-21 to 21-22 | | (3,507,000) | (3,210,000) | (3,890,000) | (4,340,000) |
| 2 Yr Tuition Chg | | (7,339,000) | (10,610,000) | (13,040,000) | (15,440,000) |

- CARES Act: Higher Education Emergency Relief Fund
  - HSU will be allocated a little over $10 million, half of which will go directly to student aid, the remaining half to campus COVID-19 activities.  We are still awaiting details on how this funding can be spent.
    - U.S. Department of Education information is available here
    - Chronicle of Higher Education article shared with the committee is available here
- Committee Discussion of President Jackson's memo

  The URPC recommendations have been received. Unfortunately in the post-COVID environment more substantial fiscal challenges lie ahead. Following are updates and next steps:

  1. The approximate $5.4 million projected base budget shortfall by FY2022 is now, unfortunately, adjusted to approximately $20 million (post-COVID). This is based on the most recent enrollment, budget, and graduation projections. There was growing momentum with recruitment prior to COVID. Information on enrollment with a budget overlay will be provided to University Senate on April 7, 2020.
  2. The URPC budget reductions for FY2021 totaling $3.8 million is approved. However, with post-COVID, several additional activities outside of the purview of the URPC must be enacted. These may include combinations of the hiring chill, a spending freeze, travel reductions, operational changes, and employment incentives for retirements. I have asked the CFO to prepare a summary of all available options that could be used for reductions and strategic investments. He is also working with each divisional leader as we consider or implement strategies. URPCs insight into the available options prepared by the CFO is requested. This will be shared with you prior to the end of this semester and will be time sensitive.

- Impact of new information on members' thinking about URPC's initial recommendation
  - Discussion on the manageability of the $3.8 million reduction and how the impact to areas was incorporated into the initial recommendation, the magnitude of the

additional reductions projected at $20 million, and maintaining our commitment to the CSU mission in light of the new projections.

- Plan to engage in meaningful communication and shared governance with the campus community regarding our evolving budget situation between now and the end of the semester
    - o Discussion on the importance of communication and shared governance and how to continue to engage the campus community.
        - ▪ Action items from discussion:
            - Committee to begin meeting on a weekly basis
            - A report out on a weekly basis that synthesis the work that is being done:
                - o Division leaders would bring strategies being implemented and share with the committee regularly.
                - o Co-chair Wolgom will share the URPC Divisional Reporting Worksheet for committee review and any updates