

UNIVERSITY RESOURCES & PLANNING COMMITTEE

April 17, 2020

1:00 PM – 2:45 PM

2019-20 URPC:

<input type="checkbox"/>	Lisa Bond-Maupin, Co-Chair (non-voting)	<input type="checkbox"/>	Jeremiah Finley, Student (voting)
<input checked="" type="checkbox"/>	James Woglom, Co-Chair (tie break vote)	<input checked="" type="checkbox"/>	Joey Reed, Student (voting)
<input checked="" type="checkbox"/>	Kerri Malloy, Faculty (voting)	<input checked="" type="checkbox"/>	Amber Blakeslee, Advisor (non-voting)
<input checked="" type="checkbox"/>	Monty Mola, Faculty (voting)	<input checked="" type="checkbox"/>	Kevin Furtado, Advisor (non-voting)
<input type="checkbox"/>	Vacant, Faculty (voting)	<input checked="" type="checkbox"/>	Holly Martel, Advisor (non-voting)
<input checked="" type="checkbox"/>	Anthony Baker, Staff (voting)	<input checked="" type="checkbox"/>	Jamie Rich, Advisor (non-voting)
<input type="checkbox"/>	Xandra Gradine, Staff (voting)	<input checked="" type="checkbox"/>	Lisa Castellino, Advisor (non-voting)
<input checked="" type="checkbox"/>	Shawna Young, Dean (voting)	<input type="checkbox"/>	Jenessa Lund, Advisor (non-voting)
<input checked="" type="checkbox"/>	Douglas Dawes, VP (voting)	<input checked="" type="checkbox"/>	Brigid Wall, Notes (non-voting)
<input checked="" type="checkbox"/>	Jason Meriwether, VP (voting)	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Frank Whitlatch, VP (voting)	<input type="checkbox"/>	

Additional Attendees: Sherie Gordon and Patrick Orona

Meeting Minutes:

- Co-chairs comments:
 - Provost is unable to attend and Amber will be co-leading this meeting.
 - Jim - Clarification with committee about weekly reporting strategy, gratitude for webinars
- Outline of current budget projections based on the initial URPC proposal
 - Using the [FIRMS methodology to distribute \\$20 million in reductions](#):
URPC Reduction Methodology - \$20M
Date: April 17, 2020

Division	Total Base Exp Budget	Net Budget for Reductions	Reduction @ \$5.4M	Reduction % of Net Budget	% of Total Reduction	Distribution @ \$20M	% of Net Budget
ACADEMIC AFFAIRS	80,504,286	80,504,286	(3,618,164)	-4.5%	67%	(13,400,607)	-16.6%
ADMINISTRATIVE AFFAIRS	23,051,936	19,736,179	(908,179)	-4.6%	17%	(3,363,626)	-17.0%
ENROLLMENT MANAGEMENT	10,426,610	10,426,610	(374,503)	-3.6%	7%	(1,387,048)	-13.3%
PRESIDENT	2,119,439	2,119,439	(91,519)	-4.3%	2%	(338,959)	-16.0%
UNIVERSITY ADVANCEMENT	4,009,816	4,009,816	(198,427)	-4.9%	4%	(734,915)	-18.3%
UNIVERSITY WIDE	23,112,172	5,293,024	(209,208)	-4.0%	4%	(774,844)	-14.6%
Grand Total	143,224,259	122,079,354	(5,400,000)	-4.4%	100%	(20,000,000)	-16.4%

- Are the proportional distributions still viable?
 - Committee discussion on the distributed amounts, highlighting the reduction amount in the University Wide division and the expenses that occur in that area (utilities, insurance, central memberships, ombudspersons, contingency, etc.).
- Outline of strategy proposal
 - [A Path to Fiscal Stability and Campus Vitality in a Time of Uncertainty](#)
 - Four core strategies:
 - Strategy 1: Align our staffing with the current reality of being a smaller University

- Strategy 2: Reduce spending to mission critical activities and streamline processes and structures for work that must continue
 - [FAQs for Travel Restrictions](#)
 - Strategy 3: Maintain a STUDENTS FIRST focus and enhance programs and service delivery
 - Strategy 4: Enhance Revenue
 - Reactions and feedback
 - Discussion on essential travel exceptions, committee assigned time, department consolidation, assessment, and information/definitions to include for clarity.
 - Jim will create a Google Doc for committee feedback on strategy and travel FAQs.
- Meeting time extended by 15 minutes – M/S (Monty/Kerri) – No objections
- [Discussion of letter from faculty](#)
 - Itemized consideration of proposals
 - Discussion on the passion and thought that went into this letter and the importance of shared governance and the transparent communication that is necessary to continue this level of engagement with the campus community to assist the committee in their work.
 - Jim will convert letter to Google doc for notes for committee response
- Outline of weekly report
 - Discussion on meaningful reporting from the divisional leaders that is being updated regularly and shared with the campus community.
- Committee discussion on the CARES Act funding and current status.